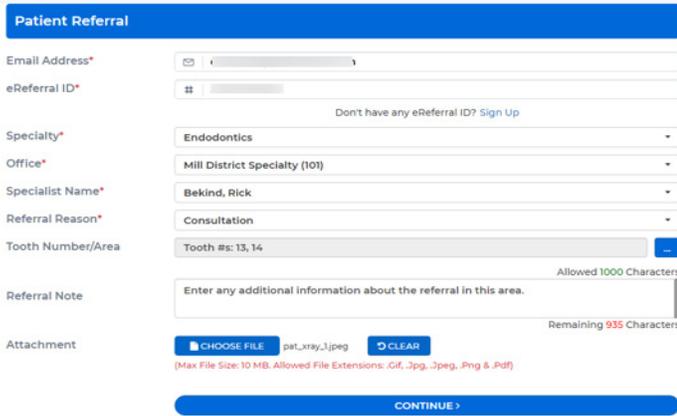


### Referring a Patient - eReferral Portal

Although you or your practice may have submitted a referral previously to Central Minnesota Endodontics, a one-time Sign-Up is now required for our updated eReferral Portal for all referrals after **February 12, 2024**. Sign-up for the eReferral Portal will provide the most efficient referral submissions and real-time access to your patients' treatment status in our practice.

- Once in the patient referral screen enter the registered email address and eReferral ID.



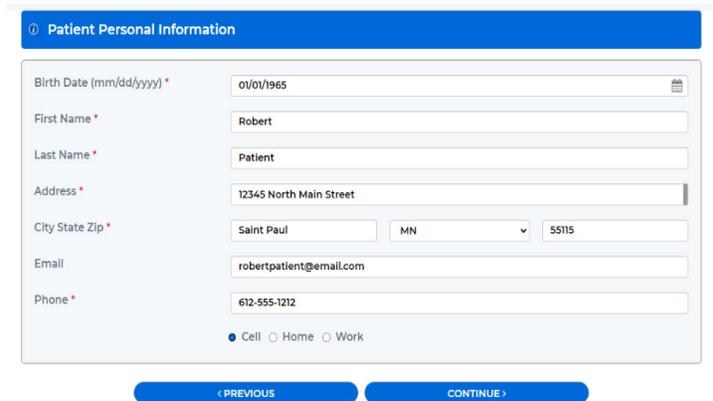
The screenshot shows the 'Patient Referral' form with the following fields filled out: Email Address, eReferral ID, Specialty (Endodontics), Office (Mill District Specialty (101)), Specialist Name (Bekind, Rick), Referral Reason (Consultation), and Tooth Number/Area (Tooth #: 13, 14). The Referral Note field is empty, and the Attachment section shows a file named 'pat\_xray\_1.jpeg'.

1. Enter the Specialty, office location, Specialist's name referring to and the referral reason.
2. Assign the tooth numbers or area from the blue icon.
3. Select the appropriate teeth/area then Add.
4. Enter information in the referral notes section (1000-character limit)
5. Attach any images or documents.
6. Select **Continue** to bring up the patient referral information.

1. Enter the patient's personal information.

#### Helpful Tips:

- Although the calendar is available, it works best just manually entering MM/DD/YYYY
  - Entering the patient's zip before their city, lists all cities associated with that zip code. This populates by double-clicking on the city. Click out of the city listing to proceed.
2. Select **Continue**.
  3. *The Medical Alerts page is not required so this may be skipped.*



The screenshot shows the 'Patient Personal Information' form with the following fields filled out: Birth Date (01/01/1965), First Name (Robert), Last Name (Patient), Address (12345 North Main Street), City State Zip (Saint Paul, MN, 55115), Email (robertpatient@email.com), and Phone (612-555-1212). The form also includes radio buttons for 'Cell', 'Home', and 'Work'.



The screenshot shows the 'Medical Alerts' form with a 'No To All Med Alerts' button. The form contains several checkboxes for medical conditions: Allergic To (Latex/Rubber allergy, Aspirin/Aspirin, Barbiturates/Sleeping Pills), Cancer/tumor or Growth, Cardiac Pacemaker, Contact Lenses, Local Anesthetics, Kidney/Bladder trouble, Kidney Dialysis, Liver Disease, and Low Blood Pressure. There is also an 'Additional Comments' field with a character limit of 100.

4. Click Save

Once the referral has been sent, team members at Central Minnesota Endodontics will contact the patient and begin updating the referral status.